

STATE OF WASHINGTON
Departments of General Administration/Corrections (DGA/DOC) Team Program
7345 Linderson Way, Tumwater, Washington
Box 41112, Olympia, WA 98504-1112

**NOTICE TO ENVIRONMENTAL, ARCHITECTURAL AND ENGINEERING (A/E)
FIRMS
REQUEST FOR QUALIFICATIONS**

Project No. 11-300 New Prison Reception Center
Siting, EIS and Predesign

The DGA/DOC Team Program invites interested A/E firms to submit qualifications for siting, environmental review, and architectural and engineering professional services for the project scope of work listed below.

Voluntary MWBE goals of 10% MBE and 6% WBE have been established for these projects. Achievement of the goals is encouraged. However, no minimum level of MWBE participation shall be required as a condition of contract award. The A/E's will not be penalized if they do not include MWBE participation. However, additional points will be given to A/E's based on MWBE participation identified as part of the team. The A/E firms may contact Office of Minority and Womens Business Enterprise to obtain information on certified firms for potential sub consultants.

A project information meeting will be held at the Department of Corrections Headquarters building, 1st floor conference room, 7345 Linderson Way SW, Tumwater, Washington 98501 Wednesday, August 11, 2010, beginning at 1:30 p.m. Please allow time to check in at the lobby before proceeding to the meeting room. DOC staff will be present to give an overview of the upcoming project and to answer questions. Firms interested in attending this meeting are to contact Pebble Hernandez at (360) 725-8338 or email pebble.hernandez@doc.wa.gov.

Firms desiring consideration shall submit seven (7) copies of their submittal for each "Project". Only submittals conforming to the following specifications will be considered:

- 8.5" x 11" cardstock front and back cover (Binders/Notebooks are not permitted).
- 20 sheets of paper maximum, not including cover page – (total does not include Federal 330 form)
- Printing shall be 2-sided.
- 11" x 17" foldouts permitted but limited to 2 maximum, and shall be included in the 20 page count.
- Form 330 will be provided on a CD in a word format or PDF placed in CD sleeve and attached to inside cover of each copy of submittal. Do not print the Form 330.
- The submittals should have the Project Number and Title clearly printed on the front cover. (Project No. 11-300 New Prison Reception Center)

Submittals must be received by the Team Program office, 7345 Linderson Way, Tumwater, Washington, PO Box 41112, Olympia, WA 98504-1112, ATTN.: Pebble Hernandez, no later than 2:00 p.m. on Friday, August 20, 2010. Firms selected to interview will be notified on or about September 1, 2010. Interviews will be scheduled for Friday, September 10, 2010. For process information, please contact Pebble Hernandez, (360) 725-8338, email pebble.hernandez@doc.wa.gov. For technical information, please contact Dwight Hollar at (360) 725-8344; email dwight.hollar@doc.wa.gov

The state reserves the right to accept or reject any or all submittals and to waive informalities.

Scope of Work for the Project

SCOPE

Project # 11-300 – Facility Siting, Environmental Impact Statement, and Pre-Design Consulting Services for New Prison Reception Center

This project is to conduct the siting process, prepare an environmental impact statement (EIS) for the proposed site, and conduct predesign services for a new Department of Corrections reception center facility for male offenders at a site to be determined within western Washington. The new facility will provide 1,024 Reception beds, 64 Segregation beds, program areas for intake, classification, visitation, food service, health services, administration, and support services. The consultant will assist the Department in developing a siting process, hold public hearings, provide an evaluation of alternative sites, develop an EIS for those sites that are identified as preferred sites, and provide predesign services for the new facility.

The consultant is required to have experience in siting controversial public facilities, environmental assessment and strong qualifications in developing Facility Program Analyses (FPA). Experience must include developing inclusive and complete public involvement processes; communicating respectfully and constructively with local elected and tribal officials; understanding environmental assessment, protection and mitigation; experience with local zoning requirements, the Washington State Growth Management Act, the State Environmental Protection Act. The consultant is required to have experience with facility predesign directly related to correctional facilities, the U.S. Green Building Council Leadership in Energy and Environmental Design (LEED) program, and pertinent state and federal environmental protection regulations. The consultant team must show strong qualifications in site assessment and comparison analysis, considerable experience in dealing with site resolution issues, on and off-site infrastructure assessments. The consultant team will be expected to include environmental professionals, communications staff, engineers and architects, real estate professionals and LEED accredited personnel. The consultant also needs the ability to provide schematic design through construction phase services for this project, if needed. The chosen consultant must be able to begin work immediately upon selection.

The site selection, EIS, and predesign reports are to be finalized by April 2012. Design is currently planned for the 2011-13 biennium, with construction completed in the 2013-2015 biennium.

The estimated Maximum Allowable Construction Cost of the project is \$167,000,00.

Project Manager: Dwight Hollar

Phone: (360) 725-8344

Email: Dwight.hollar@doc.wa.gov

Selection Process:

Firms will be selected in a two-phase process: Phase 1 – short-listing firms based on submitted information and Phase 2 – Oral Presentations.

Firms will be evaluated for Phase 1 on: (1) Key personnel – 25 points; (2) Relevant Experience – 25 points; (3) Work Plan – 25 points, and (4) Past Performance – 25 points. Up to 5 bonus points will be given for MWBE participation.

Prior to Phase 2, the three highest scored firms will be provided a copy of the Phase 2 scoring sheet.